



State of California – The Resources Agency  
DEPARTMENT OF PARKS AND RECREATION  
**Land Tenure Agreement Form**

Complete this form for DEVELOPMENT PROJECTS on land *not owned in fee simple by the APPLICANT.*

APPLICANT: \_\_\_\_\_

PROJECT NAME: \_\_\_\_\_

**Attach a copy of the agreement. Identify the page numbers where the following information can be found in the land tenure agreement and highlight the provisions in the agreement where the information is located.**

**Type of Agreement** \_\_\_\_\_  
Identify the type of agreement, e.g., lease, joint powers agreement, easement, memorandum of understanding, etc.

**Parties to the Signed Agreement**..... Page \_\_\_\_\_  
• Highlight the sections which identify the parties to the agreement.  
• The agreement must be signed and dated by all parties.

**Term of the Agreement**..... Page \_\_\_\_\_  
• All GRANT requests up to \$100,000 require at least 10 years of land tenure.  
• All GRANT requests greater than \$100,000 require at least 20 years of land tenure.  
• The 10 or 20 year land tenure requirement begins on the application deadline.

**Renewal Clause**..... Page \_\_\_\_\_  
The renewal clause must include an option, which can be non-binding, for the APPLICANT/GRANTEE to renew the agreement beyond the original 10 or 20 year term.

**Termination (Revocability)**..... Page \_\_\_\_\_  
Either of the following is acceptable:  
• No termination clause - the agreement is irrevocable.  
• Termination clause specifies that the agreement is revocable only for cause.  
• The agreement cannot allow the land owner to revoke the agreement for any other reason than breach, i.e., at will.

**Site Control, Roles and Responsibilities Should the Grant be Awarded:** Page \_\_\_\_\_  
• The agreement must authorize the GRANTEE to proceed with the construction PROJECT should the GRANT be awarded. The GRANTEE may delegate construction to other entities.  
• The agreement establishes when the general public can use the PROJECT and gives GRANTEE permission to operate the PROJECT SITE (such as scheduling recreational programs). The GRANTEE may delegate operational roles to other entities but is bound through the CONTRACT provisions to ensure full public access for the duration of the land tenure should the GRANT be awarded.  
• The agreement identifies which entity will maintain the PROJECT SITE. The GRANTEE may delegate maintenance to other entities but is bound through the CONTRACT provisions to ensure maintenance of the PROJECT SITE for the duration of the land tenure should the GRANT be awarded.